

# BABA MASTNATH UNIVERSITY ASTHAL BOHAR, ROHTAK

## Application Form for Teaching/Non-teaching Post

A passport size  
recent photograph  
of the candidate  
self attested  
must be pasted  
here

Application No .....

(To be filled in by the office)

**NOTE :**

- i. This application form and the bio-data should be properly filled in.
- ii. Attested copies of all Certificates/Testimonials should be attached. Originals will have to be shown at the time of interview.
- iii. Only eligible candidates should apply for the position/post.
- iv. Use separate form for each position/post.

1. a) Post applied for \_\_\_\_\_  
(Give full and correct name of the post) \_\_\_\_\_  
b) Advertisement No. \_\_\_\_\_
2. a) Name in Full (in block letters) \_\_\_\_\_  
b) Father's Name \_\_\_\_\_  
c) Mother's Name \_\_\_\_\_
3. a) Present Postal Address \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
b) Email Address, if any \_\_\_\_\_  
c) Permanent Address \_\_\_\_\_  
\_\_\_\_\_ \_\_\_\_\_  
d) Mobile No. \_\_\_\_\_
4. a) Date of Birth \_\_\_\_\_  
b) Age as on last date of receipt of application ( ..... years..... Months)  
c) Place of Birth \_\_\_\_\_
5. a) Nationality of the candidate \_\_\_\_\_  
b) Do you belong to SC/BC/Ex-Servicemen/  
Persons with Disabilities category? \_\_\_\_\_  
(if yes, attach a certificate from the competent authority)  
c) Male/Female  
d) Marital Status (Married/Unmarried)  
(if married, whether you have more  
than one living wife/husband)
6. Period required for joining, if appointed \_\_\_\_\_

7. a) What is your mother tongue?  
 b) Name the languages both Indian & Foreign which you can read, write and/or speak. Give particulars and examination(s), if any, passed in each.

Read Only	Speak Only	Read & Speak	Read, Write & Speak	Examination (s) Passed

8. a) Have you ever been disqualified from appearing in any University examination/undertaking University work (Say Yes or No) \_\_\_\_\_  
 b) Are you a dismissed employee? (Say Yes or No) \_\_\_\_\_
9. a) Whether any criminal case has been registered against applicant ? (Say Yes/No) \_\_\_\_\_  
 b) Whether applicant has been charge-sheeted for any criminal offence? If yes, the details thereof. \_\_\_\_\_  
 c) Whether applicant has been convicted by any competent court for any criminal offence? If yes, the details thereof. \_\_\_\_\_

10. Details of fee submitted:-

- a) Category (Posts)      Fee  
 Class-I                      Rs. 500/-  
 Class-II                      Rs. 250/-  
 Class-III                     Rs. 100/-  
 Class-IV                      Nil
- b) Bank Draft (s) Nos ..... Date ..... Amount Rs ..... OR  
 University Receipt No. .... Date ..... Amount Rs .....

[ORIGINAL UNIVERSITY RECEIPT MUST BE ATTACHED WITH THIS APPLICATION]

11. **REFERENCES** : (These persons should be well acquainted with some aspect of the applicant's training accomplishment, capabilities and character but must not be related to the candidate. Two references should be listed and atleast one of them should be a citizen of India.

i) Name \_\_\_\_\_  
 Occupation or Position \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ii) Name \_\_\_\_\_  
 Occupation or Position \_\_\_\_\_  
 Address \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**12. Educational Qualifications (from Matriculation onwards)**

Exam. Passed	Univ./Board	Year of Passing	Class or Division	Max. Marks	Marks Obtained	% age of Marks obtained (Accurate)	Distinction, if any

**Note :- Attested copies of certificates in support of qualifications be attached.**

13\* (a)Computer Typing Speed : ENGLISH ..... HINDI .....  
 (b)Shorthand Speed : ENGLISH ..... HINDI .....

\* Applicable for the posts of Steno-Typist/Clerk-cum-Junior Data Entry Operator etc.

14. Experience (Give particulars concerning all periods of employment)

Name of Employer/ Institution	Designation of the Post held and its pay scale	Duration of appointment		Basic Pay & Allowances separately	Reasons for leaving
		From	To		

15. Give Particulars of Prize, Medal and Merit won, distinction, if any :-

- i) \_\_\_\_\_ ii) \_\_\_\_\_
- iii) \_\_\_\_\_ iv) \_\_\_\_\_

16. List of the certificates (attested copies) attached :-

- i) \_\_\_\_\_ ii) \_\_\_\_\_
- iii) \_\_\_\_\_ iv) \_\_\_\_\_
- v) \_\_\_\_\_ vi) \_\_\_\_\_

17. Additional information, if any, including computer knowledge etc.

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I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which may impair my fitness for employment in the University.

Place .....

Date .....

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(Signature of the Candidate)